



BRACKNELL

TOWN COUNCIL GUIDE 2007-2009



INCLUDING STREET MAP & INDEX

Don't add to the congestion problem...

First
transforming travel

getting about

CONGESTION

Congestion is bad for the environment and can also increase accidents, putting a greater strain on our emergency services. We need to think about using the car less.

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THINK POSITIVELY

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www.firstgroup.com

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BRACKNELL

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Bracknell
Flowers



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YATELEY 01252 873569 <small>Reading Road</small>	BRACKNELL 01344 456033 <small>The Green, Railway Lane</small>	HARMANS WATER 01344 421200 <small>Ridgely Ride, Bracknell</small>

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Welcome



Councillor
Mrs Adrienne Jones
Town Mayor 2007 - 2008

Welcome to the first Bracknell Town Council Guide, we hope you will find it useful and that it will help you to enjoy the excellent services provided by the Town Council for local residents and others who work in or visit the area. Please keep this Guide safe as it has been designed to remain useful for several years.

I am aware that many of the residents of Bracknell are understandably confused about the difference between Bracknell Forest Borough Council and Bracknell Town Council. We hope that this publication will help put an end to that confusion or at least give you someone to contact when you need information or support with local issues. My fellow councillors and I have recently been elected to serve as Town Councillors for the next four years, (until May 2011) and can be contacted about any local matters of concern, our contact details are given on page 14.

Bracknell Town Council is responsible for the maintenance of the majority of the recreation areas within the central area of the Borough; you may be familiar with our badged vehicles and staff who are frequently to be seen mowing the grass, marking out football pitches, clearing litter and inspecting play equipment. What you may not be so familiar with are some of our other services which include the provision of allotment sites, bus shelters, seats and the exceptional synthetic pitch facilities at Birch Hill. The Council also has a number of grant schemes, an annual scheme and a small grants scheme for local organisations and a TV licence grant scheme for older people of the Parish.

Details of all our services can be found within this Guide. As Mayor I am proud of the services that the Town Council provides and hope that this Guide will offer you the opportunity to experience them all to the full.

With all good wishes

Councillor Mrs Adrienne Jones
Town Mayor 2007 - 2008



FOR YOUR INFORMATION - HOW TO CONTACT THE TOWN COUNCIL

Bracknell Town Council is the largest Parish within the Unitary Authority of Bracknell Forest. It provides services to over half the population of the Borough located within 12 Wards making up the central area of the Borough. To the south lie the parishes of Sandhurst and Crowthorne, to the east Winkfield and in the north the parishes of Binfield and Warfield.

The Town Council's office base is:

Brooke House
54 High Street
Bracknell
RG12 1LL

OPENING HOURS:

8.30am - 5.00pm Monday to Thursday
8.30am - 4.30pm Fridays

WE CAN BE CONTACTED BY:

Telephone **01344 420079** - out of hours answerphone
Fax **01344 424015**
e-mail enquiries@bracknelltowncouncil.gov.uk



In addition to this Guide information about the Town Council and all its services can be found on our website www.bracknelltowncouncil.gov.uk. The website is regularly updated to give pricing information for room hire, tennis, mini-golf etc. as well as Pavilion opening times and football pitch closure information etc.

The Town Council produces regular newsletters detailing council activities and work programmes. The newsletter is produced approximately four times a year and is delivered to homes within the Bracknell Town area. Copies are also made available at libraries, doctors' surgeries, Town Council facilities and local information points etc.

The foyer of Brooke House provides an opportunity for local organisations to display posters and leaflets about their activities. If you would like to display information about your organisation or event please contact us or bring the information in to Brooke House. The Town Council reserves the right to agree which information and / or brochures may be displayed, the Town Clerk's decision on this matter is final.

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We gratefully acknowledge the support of all the firms whose advertisements appear in these pages. Without their help we should not be able to produce this guide. As a reciprocal gesture we have pleasure in drawing the attention of our readers to their advertisements, but will not make a claim that Bracknell Town Council can accept no responsibility for their products or services advertised, and does not endorse these products or services.

Cover photograph of the Bracknell Town skyline provided by John Nike



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LEFT: High Street, Bracknell in 1907

OPPOSITE: Point Royal, Grade 2 listed

A Brief History of Bracknell Town

Bracknell started life as a rural settlement within Windsor Forest and remained very small until the coming of the railway in 1856. Today very little of the old Bracknell remains as most of it was demolished in the 1960s to create Bracknell New Town.

Every care has been taken to confirm the ownership of the photos reproduced here.

Bracknell is one of a number of New Towns which were developed after the Second World War to house people who were made homeless by the bombing in London. The area was chosen as it avoided encroaching on good quality farm land and had a railway station. The vision of the Bracknell Development Corporation (formed in 1949) was for a country town with green open spaces and local neighbourhood areas each served by shops, schools, community centres and workplaces. Today these neighbourhoods (all named after local features or people) with their local facilities epitomise the New Town ideal.

In 1849 the population of Bracknell was 500, today Bracknell Town has a population in excess of 56,000 and is the largest of the six parishes which make up Bracknell Forest Borough (population 109,600). Set up to manage and safeguard the 250 acres of open space planned for the New Town, Bracknell Town Council celebrated its 50th anniversary in 2005. Bracknell Parish was incorporated with the Parish of Easthampstead in 1984.

Priestwood was the earliest neighbourhood to be developed with the first occupant moving in on Christmas Eve 1951, with Crown Wood the last area to be built by the Development Corporation with work starting in the 1970s. In Easthampstead work started in 1957 and a lack of space led to the building of Point Royal, the only high rise residential block in Bracknell with 17 floors and 102 flats, completed in 1964. This block designed by Arup Associates is today seen as an icon of New Town architecture and has Grade II listed status.

Other major Bracknell Town landmarks include South Hill Park a fine house originally built in 1760 but extensively rebuilt at the end of the nineteenth century, now used as an Arts Centre, and Easthampstead Park now used as a conference centre. First built as a hunting lodge in the fourteenth century, Catherine of Aragon came to stay at Easthampstead Park on her divorce from Henry VIII. The current house was built in the late nineteenth and early twentieth centuries.

Bracknell Town Council's offices are located



on the High Street within the hidden pedestrianised area which languishes behind the concrete ramparts of the 'new' town centre built in the 1960s. The town centre is widely acknowledged as being in need of redevelopment and refurbishment and in 2006 outline planning permission was given for a radical redesign and rebuild.

In recent years major business sites within Bracknell Town have been vacated and developed to provide additional and much needed housing. The Meteorological Office relocated to Exeter which created space for 270 units of accommodation whilst 730 new homes with sports facilities, recreational areas etc. are destined for the former RAF Staff College site. To the west Peacock Farm (Jennetts Park) is the newest area of housing development where 1,250 houses and related infrastructure will create the first new neighbourhood since the completion of Crown Wood in the late 1970s.

Today Bracknell remains as the New Town concept envisaged, a series of neighbourhood communities bounded by open countryside but in addition the burgeoning skyline clearly demonstrates its success in attracting many, mostly high-tech, businesses to the town.



Bins & seats



Mowing a recreation area



Bracknell Town Council Field Staff Team



Woodland management

Bracknell Town Council in Action

The Town Council is comprised of 27 councillors representing 12 Wards (their contact details are on page 14). Councillors are elected every 4 years with the most recent elections held in May 2007. The Council is served by a Town Clerk, the senior officer of the Town Council, and approximately 30 other full time and part time staff, the majority of whom work to maintain the outdoor spaces and play areas for which the Town Council is responsible.

The Council is chaired by the Town Mayor who is elected each year at the Annual Meeting in May. At the Annual Meeting Town Councillors are voted in to serve on a number of committees which consider planning, environment, health and safety, recreation, finance and personnel issues. Other ad hoc committees may also be formed to deal with items of local relevance and importance.

The Town Council has the opportunity to comment on all Planning applications within the Bracknell Town area prior to their being considered by Bracknell Forest Borough Council Planning Committee, where the final decisions on permission are made.

Environmental and Health and Safety issues are regularly considered e.g. the Town Council may be consulted on proposals regarding improvements to the local environment, siting of CCTV cameras etc. The committee responsible for these issues also oversees the Town Council's works programme. Due to the nature of its primary responsibilities Recreation issues are of vital importance and may merit their own committee or be linked with the consideration of environment issues. Management of the recreation grounds and play areas, and establishing the Council's future work plans for play area renewal and refurbishment are vital committee responsibilities.

A committee with *Financial* responsibility sets and monitors the Town Council's budget and advises on issues of income and expenditure, whilst another with *Personnel* responsibility meets on an ad hoc basis to consider human resources issues, to appoint senior staff and appraise the Town Clerk.

The Planning Committee meets regularly throughout the year, and the other major committees meet 6 times a year. All Councillors meet at Full Council (held 6 times a year) to ratify the decisions made by the Council's delegated committees.

Members of the public are welcome to attend all Council meetings; the agendas for these

meetings are available from the Town Council's website www.bracknelltowncouncil.gov.uk or on request to Brooke House. Meetings are held at 7.30pm (Planning 6.30pm) on Tuesday evenings in the Council Chamber at Brooke House, access is via the High Street. The schedule of meetings can be found on the Town Council's website or on the notice board outside Brooke House.

Day to day management of the services delivered by the Town Council is the responsibility of the Town Clerk who works closely with Councillors to deliver the decisions made at the various committees. The work of the Town Council is funded through a precept on Council Tax payers within the Bracknell Town Parish area, and from income raised through letting out the Council's sports pitches, rooms and other facilities and from trading in the Pavilion coffee shops.

A budget for the forthcoming financial year (starting in April) is set in December when projects are identified for the coming year. These projects will likely include refurbishment and replacement of play equipment, improvements to Town Council facilities and the possible development of new initiatives for the benefit of local people, which the Town Council has the power to deliver. At the same time as setting the budget an allocation is made in the form of grants to local organisations who have applied through the Annual Grant Scheme. The Town Council's budget for 2007/8 is £1.5m.

The Town Council works closely with Bracknell Forest Borough Council to try to ensure as seamless a service as possible to local residents, but this is sometimes difficult given the complexity of the land holding and environmental responsibilities of the two organisations. Regrettably on occasions people may feel they are passed backwards and forwards between the two organisations. This can be avoided if callers are very specific about their query and the geographical area they are interested in. A good example of the cooperation between the Borough and the Town Council is the provision of the highly successful Dog Warden who is jointly funded by the six parishes within Bracknell Forest and directly managed through the Borough. The Town Council and the Borough Council meet formally on a quarterly basis to discuss items of mutual interest in addition to ad hoc meetings covering specific topics such as trees, parks and open spaces.

Bracknell Town Councillors



PRIESTWOOD		Bracknell 01344
Martin Davis	9 Agar Crescent, RG42 2BY	457799
David Fawcett	Furze Hill, Terrace Rd South, Binfield RG42 4DS	422495

GARTH		
Alvin Finch	51 Lakeside RG42 2LE	429660
Diane Finch	51 Lakeside RG42 2LE	429660

BULLBROOK		
Jacqueline Brundish	66 Holbeck RG12 8XF	457684
Isabel Mattick	12 Malham Fell RG12 7DU	420997
Michael Sargeant	The Willows, Church Lane, Warfield RG42 6EG	882586

TOWN CENTRE		
Gareth Barnard	27 Top Common RG42 3SH	487581

HARMANS WATER		
Trevor Kensall	35 Wellington Drive RG12 9NE	649462
Shelagh Pile	17 Walbury RG12 9JB	421754
Chris Turrell	12 Pickering RG12 7EA	420471

CROWN WOOD		
Marc Brunel-Walker	99 Leaves Green RG12 0TE	648541
Wilford Holness	41 Helmsdale RG12 0TA	649822

OLD BRACKNELL		
Maureen Beadsley	6 Greenham Wood RG12 7WJ	443136
Michael Beadsley	6 Greenham Wood RG12 7WJ	443136
Lady Barbara Smith	17 Dundas Close RG12 7BX	454573

WILD RIDINGS		
Emma Barnard	27 Top Common RG42 3SH	487581
Denise Whitbread	31 Arncliffe RG12 7YL	310700

GREAT HOLLANDS NORTH		
Heather Barber	5 Viking RG12 8UL	427552
Mary Temperton	35 Southwold RG12 8XY	426191

GREAT HOLLANDS SOUTH		
Scott Burrows	68 Viking RG12 8UN	484182
Graham Ellis	51 Wylam RG12 8XS	426120
Adrienne Jones	33 Wylam RG12 8XS	454738

HANWORTH		
Alan Browne	32 Madingley RG12 7TF	427979
Will Davison	95 Quintilis RG12 7QQ	640211

BIRCH HILL		
Chas Baily	154 Juniper RG12 7ZE	489428
Gill Birch	8 Dale Gardens, Sandhurst GY47 8LA	778140

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At the time of the award the Lord Mayor of Leverkusen wrote:

Dear Citizens of Bracknell

As Mayor of Bracknell's twin town Leverkusen I want to take the opportunity to congratulate Bracknell for being selected as a winner of the Europe-Prize by the Committee on the Environment, Agriculture and Local and Regional Authorities of the Parliamentary Assembly of Council of Europe. This prize, the "Flag of Honour" represents the achievements of Leverkusen's twin town in a very appropriate way. Bracknell came up with very impressive activities to promote understanding, friendship and tolerance among the people of different nations and convinced this committee. For many people in England there was not always the wish to have a German town as a partner. But Bracknell became a shining example.

This twinning lasts now for more than 35 years and continues to draw the citizens of Bracknell and Leverkusen closer together over this period and has promoted greater understanding of each other's cultures, allowed free exchange of ideas and tradition within all levels of society that build up enduring friendships. Bracknell is nowadays also the home of British branch offices for well known German companies like BMW and Boehringer-Ingelheim. This all has promoted respect and removed any latent animosities and contributed to a harmonious partnership.

For the citizens of Leverkusen I want to express again my hearty congratulations for this "Flag of Honour" and to underline the wish to keep this European link between Bracknell and Leverkusen alive and even strengthen it.

Ernst Kuechler

Lord Mayor of Leverkusen

Left and above: Views of Leverkusen



Town Twinning

Since 1973 Bracknell has had an established Town Twinning link with Leverkusen in Germany. Leverkusen stands on the Rhine close to Cologne. In signing a twinning agreement both towns expressed the joint goal of "ensuring friendly meetings between our towns and the support of every possible exchange between the citizens."

Annually Bracknell Town Council makes a small grant available to the Town Twinning Association to help develop, promote, and continue these links, and the Town Twinning Association works to arrange regular group visits to and from their partner town.

In 2006 Bracknell Town was privileged to be awarded the Council of Europe Flag of Honour. The Flag of Honour is awarded to cities and municipalities which have twinning arrangements with European partners and who can demonstrate that they are involved in a range of activities to develop partnership and understanding. Up to 25 flags are awarded each year. Bracknell was the only town in the UK to be awarded this honour in 2006. The blue flag, embroidered with twelve golden stars and fringed with gold is symbolic of the expression of good will of a growing number of states and peoples to work together to build peace and prosperity, in a continent where common values of democracy, human rights and the rule of law prevail. The Flag now hangs in the Town Council offices at Brooke House.

The Town Twinning Association welcomes new members. For more information please contact Bill Dart on 01344 429366 or via Brooke House.

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Recreation and Leisure / Out and About in Bracknell Town

Bracknell Town Council is proud of the quality of its parks and recreation grounds which are situated throughout the Parish. The Town Council is responsible for the maintenance of 250 acres of recreational land and 33 children's play areas where children and young people can play and meet with their friends. The locations of these play areas are listed on page 21.

Each play area is inspected by Town Council staff once a week and litter is collected regularly. Any reports of problems at a play area are responded to within 24 hours of receiving the information. The play areas are subject to a regular programme of refurbishment and repainting.

In order to ensure that the Council's parks and recreation areas are maintained in excellent condition for the benefit of all users visitors are requested to adhere to some basic guidance.

Golf – no golf play or practise is permitted on any of the Town Council's recreational areas or green spaces.

Dogs – dog owners are requested to 'poop and scoop' in all the Town Council's recreational areas, woodland and green spaces. This waste can be placed in any of the Town Council's large number of litter bins which are all suitable for this type of waste.

Dog walking – dog owners are requested to keep their dogs on the lead around all lakes and ponds, this is to avoid them chasing and disturbing the wildlife. Dogs must also remain on their leads at the Larges Lane Cemetery.

Dog warden – problems with dog fouling or unruly dogs can be referred to the Dog Warden through Bracknell Forest Borough Council Customer Services on 01344 352000.

Litter – The Town Council provides numerous litter bins which are regularly emptied. Broken glass and other hazardous waste will be cleared as soon as practicable after it is reported.

Fly Tipping – the Town Council takes this matter very seriously and will act to trace and prosecute anyone guilty of fly tipping on Town Council property.

Bouncy Castles – may only be used on Town Council property with the permission of the Town Clerk. Adequate insurance cover will be required.

Motorbikes and mini-motos - are strictly forbidden on any Town Council recreational areas, woodland and green spaces.

Parking – please use the designated car parking available

Smoking – all the Town Council's properties are smoke-free. Users are also asked not to smoke within the fenced play areas provided by the Town Council.

To contact Bracknell Town Council call 01344 420079
or e-mail enquiries@bracknelltowncouncil.gov.uk

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Boat House Cafe at Mill Pond



Mill Pond sluice



Playground fun

TOWN COUNCIL PLAY AREAS BY WARD

1. Play equipment suitable for a large age range
2. Play equipment suitable for 2 - 7 years old only
3. Basketball facilities and / or football net
4. Large sports field
5. Paddling Pool for toddlers
6. Teenage Meeting Place
7. Skateboard facilities

PRIESTWOOD & GARTH AREA

- 1 3 4 6 Braybrooke
Recreation Ground
1 3 4 5 6 Jocks Lane Park
1 Pollardrow Avenue
Playing Field
1 Stoney Road Play Area
6 Anneforde Place Play Area

HANWORTH & BIRCH HILL AREA

- 1 3 4 6 Birch Hill Recreation Ground
1 3 6 7 Birch Hill Shopping Centre
3 7 Dryden Woods
1 4 Latimer Play Area
1 Ludlow Play Area
1 Quintilis Play Area

HARMANS WATER & CROWN WOOD AREA

- 1 3 4 6 Calfridus Way Playing Field
1 2 6 7 Crown Row (Leaves Green)
2 Cumnor Way (behind shops)
1 3 4 6 Harmans Water Playing Field
1 Oareborough Play Area
1 Nettlecombe Play Area
1 Nuthurst Play Area

OLD BRACKNELL (EASTHAMPSTEAD) AREA

- 1 3 4 6 South Hill Road
Recreation Ground
2 The Green

BULLBROOK AREA

- 2 Bullbrook Drive Play Area
1 3 6 The Elms Park
1 3 Lily Hill Play Area
(off Freeborn Way)

GREAT HOLLAND & WILDRIDINGS AREA

- 1 3 4 6 East Lodge Playing Field
1 3 4 Ennerdale Playing Field
1 3 4 5 6 Great Hollands
Recreation Ground
1 3 4 6 7 Mill Park
4 Ringmead Playing Field
1 4 Threshfield Playing Field
1 3 4 6 Turnberry Playing Field
Home Farm
1 Ullswater Play Area
4 Wildridings Playing Field
1 3 Winscombe Play Area
1 3 4 Yardley Play Area

Mill Pond Dam



Great Hollands Pavilion



Jocks Lane



Bracknell Railway Society



North Lake, South Hill Park



The Elms



PARKS AND RECREATION GROUNDS

Mill Park and Mill Pond

Situated in the south of the parish, Mill Park provides an ideal leisure opportunity for all the family with extensive children's play areas, a skate park, fishing platforms and walks around the lake (dogs must be kept on the lead around the lake). The old boat house houses a café (not managed by the Town Council) and there is an adjacent McDonald's making this a popular family venue. Day ticket fishing permits are required by those wishing to fish in the lake; these are available from the Café 01344 450014 or from Steve's Fishing Cabin, Great Hollands Square 01344 311777. There is free parking on site.

Braybrooke Recreation Ground, Makepiece Road

This recreation ground houses the Town Council's Works Depot. There is a large well-appointed community hall with kitchen (including a microwave and full size cooker), football pitches, cricket square, changing facilities and children's play areas. Jean's Pond (for which seasonal fishing permits may be purchased at Brooke House) offers the opportunity to fish in a tranquil setting. A large free car park completes the facilities.

The Elms

Recently refurbished this town centre park offers local office workers and neighbours the opportunity to stretch their legs in an attractive urban setting. The park also includes a children's play area, teenage meeting shelter, seating, picnic tables and junior football pitches. Parking (limited on weekdays) is available next to the Avis building off Park Road.

Jocks Lane, Binfield Road – Pavilion telephone number 01344 300380

This attractive park is on the borders of

Bracknell Town and Binfield parishes. Ideal for a family picnic the park is a particular favourite with younger children. It has a very popular paddling pool open during the summer months. In addition to the paddling pool Jocks Lane boasts a well appointed play area, miniature golf, tennis courts, a basketball ring, a boules (pétanque) court and a hard surface kick-about area. Two junior football pitches, a cricket square complete the facilities at this splendid park.

Jocks Lane also plays host to the **Bracknell Railway Society** which provides miniature steam train rides on selected dates throughout the year.

See www.bracknellrailwaysociety.co.uk for running times and further details.

The Pavilion (open most weekends and school holidays, but subject to closure in inclement weather) provides public toilets and a coffee shop serving light refreshments. Also situated within the Pavilion is the attractive Copse Suite which is available for hire (see details under Halls for Hire page 32).

Leaving from the park is a pleasant walk along The Cut with access to Jocks Copse and Tinkers Copse (these copses are maintained by Bracknell Forest Borough Council). In the spring bluebells abound and you may be lucky enough to see a kingfisher by the water.

Great Hollands, South Road - Pavilion telephone number 01344 455521

Situated on the southern edge of the parish is the Town Council's largest recreation area – Great Hollands. This park offers a wide range of facilities for all the family including seating and picnic tables. The Pavilion (open most weekends and school holidays, but subject to closure in inclement weather) has

public toilets and a coffee shop offering light refreshments. Changing facilities and floodlighting (for the tennis / netball courts) are available when required, at extra cost. Other facilities include a paddling pool, tennis courts, tennis practice court / ball games area, football pitches, netball courts, a full size cricket square and children's play area.

Also on the site is **Great Hollands Bowls Club** whose Club House and rink are situated adjacent to the Pavilion. One rink of the bowling green is available for public hire through the Pavilion coffee shop.

Overall the Great Hollands recreation area, South Road allotments and Home Farm play area create a large attractive outdoor facility for local families, sports people and dog walkers.

Birch Hill

The Birch Hill recreation area boasts a top of the range full size synthetic pitch available to be hired for hockey or football. Changing facilities and floodlighting are available when required, at extra cost. During winter evenings the Town Council opens a kiosk selling hot drinks and light refreshments.

Birch Hill also provides one full sized, one intermediate and one junior grass football pitch and a cricket square, all of which are available for hire.

There is a selection of play equipment suitable for a large age range, an outdoor basketball court and a large hard surface fenced kick-about area. Adjacent to the play area is a teenage meeting place with shelter. The on-site Pavilion is leased to the Bracknell Hockey Club who regularly use the synthetic pitch. A large car park completes the facilities.

South Hill Park Recreation Ground and North Lake

This attractive grassed area (across the road from South Hill Park Arts Centre) is popular with families and dog walkers. Twice a year in spring and autumn the ground is let out for use by a Fun Fair. The fishing rights on North Lake are managed by the **Bracknell Herons Fishing Club**. Day tickets to fish can be obtained from the Café at Mill Park 01344 450014 or from Steve's Fishing Cabin, Great Hollands Square 01344 311777. At the far side of the recreation ground is a small children's play area, bounded by woodland which in spring is a mass of bluebells.

Domesday Copse

Domesday Copse, the woodland area at Wildridings is managed as a partnership between Bracknell Forest Borough Rangers, Bracknell Town Council and a Local Voluntary Group. In early 2007 significant work was undertaken in the copse including the removal of dead trees, a heavy growth of brambles and the layering of a hedge between the car park and the copse. This type of work enables younger trees to grow whilst still providing an ideal habitat for wildlife.

Woodland areas

The Town Council is responsible for managing a number of woodland areas around the town and has a policy of cutting back the undergrowth to allow better visibility for users and to encourage wild flowers to establish.

Floral Displays

The Town Council is committed to working in partnership with Bracknell Forest Borough Council in its award winning programme Bracknell Flowers, part of the Britain in Bloom initiative.

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Town Council Facilities and Services

Pavilion Coffee Shops

Pavilion coffee shops are available at Jocks Lane and Great Hollands recreation areas. Both offer a choice of tea, coffee, cold drinks, ice-creams, confectionery and a range of fresh sandwiches.

The Pavilion coffee shops are open according to the season. Their opening hours are posted at the Pavilion and also on the Town Council website. From October through to May they are likely to be open on weekend afternoons and if the weather is suitable during school holidays. In the summer months they open from approximately 10am to 7.30pm most days, although they may open late or close early dependent on the weather. To check if the Coffee Shop is open it is suggested you phone first.

Jocks Lane, Binfield Road – telephone number 01344 300380
Great Hollands, South Road - telephone number 01344 455521

Paddling Pools – Jocks Lane and Great Hollands

The paddling pools at Jocks Lane and Great Hollands are very popular features of our parks. These shallow pools with chlorine treated water are designed primarily for the use of children aged 8 years and under, however children aged 9 -12 years may use the pools after 5pm. The pools are unsupervised so all children must be accompanied by an adult who takes responsibility for their safety, and all users do so at their own risk. The rules and regulations for use of the pools are posted at the sites.

Sometimes the pools are unavoidably closed for maintenance work (but may remain full), you are asked to respect the Pool Closed notices on these occasions.

Synthetic Pitch

To book the synthetic pitch at Birch Hill ring Brooke House 01344 420079.

Price concessions are available for schools, one off events and at less popular times (principally daytimes), please ask for details.

Charges to 30 March 2008 (after this please check the website)

Pitch (including changing) £32.00 per hour
Floodlights £21.00 per hour

Tennis

To book a tennis court please ring the appropriate Pavilion or Brooke House 01344 420079, if the Pavilion is closed. Racquets are available for hire and balls to purchase.

Great Hollands Recreation Ground – 6 courts - 01344 455521
Jocks Lane Park – 6 courts - 01344 300380

Alternatively please apply in person to the staff at the Pavilion coffee shop.

Charges to 30 March 2008 (after this please check the website)

Seniors (per court)	£4.50 per hour
Seniors – 16 and under (per court)	£2.30 per hour
Junior Citizens (Monday to Friday)	£2.30 per hour
Racquet Hire – Seniors	£2.30 per hour, Juniors £1.50 per hour, £2.00 deposit required
Tennis Practice (Great Hollands only)	
Monday – Friday	90p per 30 minutes
Saturday, Sunday & Bank Holidays	90p per 15 minutes

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Mini golf at Jocks Lane



Chapel Larges Lane Cemetery



Wild flowers in Larges Lane Cemetery

Mini-golf

Try your skill! - a 'crazy' mini-golf course is situated at Jocks Lane.

To check whether the course is open phone the Pavilion coffee shop on 01344 300380.

Balls and putters are available for hire in the Pavilion coffee shop.

Charges to 30 March 2008 (after this please check the website)

Juniors - 16 years and under

90p per 18 holes

Adults

£1.70 per 18 holes

Birch Hill synthetic pitch



Cricket

To book a cricket pitch call Brooke House 01344 420079.

Cricket squares are available for hire at:

Braybrooke Recreation Ground - Makepiece Road

Great Hollands Recreation Ground - South Road

Birch Hill Recreation Ground - Ringmead

Jocks Lane - Binfield Road (short boundary)

Charges to 30 March 2008 (after this please check the website)

Prices (with changing)

Day Match £44.00

Evening Match £38.00

Special rates are available for charity matches.

Fishing Rod Licences, Fishing Permits and Day Tickets

Jean's Pond - Braybrooke.

Fishing is permitted for those who have obtained a seasonal fishing permit from the Town Council offices. The open season runs from dawn on 16th June to dusk on 14th March. The recreation grounds opening hours are from dawn to dusk. Night fishing is not permitted. The relevant swims are marked with a yellow dot on the adjacent tarmacadam areas. All fish are to be returned to the water, none are to be killed or removed please.

To purchase a seasonal fishing permit for Jean's Pond you will need an Environment Agency rod licence (available from the Post Office) and a passport sized photograph.

Charges to 30 March 2008 (after this please check the website)

Seniors £14.00

Juniors - 16 and under £8.50

Senior Citizens £8.50

North Lake, South Hill Park and Mill Pond

The fishing in these lakes is managed by Bracknell Herons Fishing Club. Day tickets may be obtained from the Café at Mill Park 01344 450014 or from Steve's Fishing Cabin, Great Hollands Square 01344 311777. All anglers are required to adhere to the requirements of Bracknell Herons and the water bailiff.



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Football and Rugby Pitches

Grass pitches are available for hire at the following locations during the soccer / rugby season. Most Senior sites have changing facilities.

Site address

Birch Hill, Ringmead
Braybrooke, Makepiece Road
Cafridus Way
Ennerdale
The Elms, Park Road
Great Hollands, South Road
Harmans Water Road
Jocks Lane, Binfield Road
Ringmead
Wildridings

Pitches available

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1 Senior, 3 Junior
1 Rugby and 1 Senior Football
1 Intermediate, 1 Junior
2 Junior
2 Senior
1 Senior
1 Intermediate, 1 Junior
2 Senior
2 Senior, 1 Intermediate

All pitches are booked on a seasonal basis in conjunction with the local leagues. One-off games are not usually permitted however exceptions may be made for charity events / special occasions. Please ring Brooke House 01344 420079 or e-mail mail@bracknelltowncouncil.gov.uk for further details.

Bowls

To play bowls please apply to the Great Hollands Recreation Ground Pavilion 01344 455521.

Charges to 30 March 2008 (after this please check the website)

	Seniors	Juniors and Senior Citizens
Green Fee	£2.40	£1.10
Bowls Hire	£1.20	£0.70
Overshoes	£0.90	£0.50



Larges Lane Cemetery

The Town Council is responsible for the management of Larges Lane Cemetery. There are no longer any burial plots available in the cemetery but cremated remains may be interred subject to space availability. The Cemetery chapel is available for funerals and other services. Please call Brooke House 01344 420079 for further details.

Larges Lane Cemetery was created from meadowland in 1890. In 1996 it became part of a national project and is now designated as a 'Living Churchyard' having won an award for being wildlife friendly. The cemetery is open between 8am and sunset. Please note that there is a 10am to 11am weekday parking restriction immediately outside the Cemetery gates.

Certain regulations are essential in order to maintain this attractive, peaceful, wildlife oasis. To encourage a wide range of wild flowers and grasses some areas are not mown as frequently as others, fertilisers, weed-killers and pesticides are not used. Every endeavour is made to ensure that the cemetery is maintained to a high standard and families are asked to adhere to the Council's guidance.

A comprehensive leaflet about the Cemetery setting out the rules and regulations is available from Brooke House 01344 420079.

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Bandstand

The Charles Square Bandstand is available for use free of charge by clubs and charities based in the Bracknell Town area. All users must abide by regulations concerning the activities that can take place on the Bandstand and must obtain the appropriate permissions as detailed below.

Street Collections and sale of goods

Organisations wishing to use the Bandstand to collect money or make sales on behalf of their club / charity must apply for a 'Bandstand' Street Collection Permit from Bracknell Forest Borough Council. Permits are free and application forms can be obtained from the Town Council; application can also be made 'on line' through the Borough Council website, www.bracknell-forest.gov.uk. Permits must be applied for at least one month in advance of the event date. 'Bandstand' Street Collection permits are for use on and around the Bandstand, holders cannot collect or sell in the remainder of the Town Centre.

Organisations wishing to make sales of items other than bric-a-brac and promotional materials must also obtain permission to do so from the Town Centre Manager under the Street Trading regulations. The staff of the Town Council will manage this process, on request.

Guidance on the type of activities that can take place on the Bandstand is given in the Bandstand leaflet which is available from Brooke House 01344 420079, specific queries should be addressed to the Town Clerk.

The sale of clothes is not permitted from the Bandstand. A free stall is available in the Market Place for the purpose of fundraising through the sale of clothes, bric-a-brac etc. This stall can be booked through Bracknell Forest Borough Council Trading Standards on 01344 352583.

Booking the Bandstand

To book the Bandstand phone 01344 420079 or call in to Brooke House as soon as you have a date in mind. The Bandstand is very popular, particularly on Saturdays. A booking form must be completed detailing the proposed activity, this can be downloaded from the Town Council's website. If fundraising activities are involved the Town Council must see a valid Street Collection Permit prior to the event.

If you wish to use the Town Council's chairs or the sides for the Bandstand a returnable cash deposit of £10 is required. If you wish to bring a vehicle into Charles Square to unload goods for the Bandstand permission must also be obtained from Bracknell Forest Borough Council via the Environment and Leisure Department - 01344 352000. Vehicular access to the Bandstand is via Service Yard C.

Bracknell Bandstand



Hall / Room / Venue Hire	Size	Capacity	Facilities
Braybrooke Community Hall Makepiece Road Priestwood Bracknell RG42 2HF	Main Hall 13.30m x 7.00m	80 people seated	Large kitchen with fridge, cooker, microwave. Chairs and tables
The Copse Suite Jocks Lane Pavilion Binfield Road Priestwood Bracknell RG12 2BH	Hall 11.20m x 8.50m with low ceiling	60 people seated	Small kitchen with tea and coffee making facilities, fridge. Chairs and tables
Great Hollands Community Hall South Road Eastthampstead Park Wokingham RG40 3EE	Hall 12.00m x 10.00m	60 people seated	Chairs and tables

The above halls are available for sessional hire for playgroups, club meetings / classes, and for one-off hires such as weddings, anniversaries, children's and family birthdays, and other special occasions. We regret that we cannot let the halls for one-off events where the majority of participants are aged 15 to 21 years, or where tickets are to be sold at the door.

If alcohol is to be sold an occasional licence must be obtained from Bracknell Forest Borough Council Licensing Department, 01344 352000.

For hall hire booking enquiries please ring 01344 420079 or visit the Town Council's offices at Brooke House.

Charges to 30 March 2008 (after this please check the website)

Minimum booking 2 hours.

Monday – Friday and Saturday until 12 noon £14.00 per hour.

Saturday 12 noon onwards / Sunday & Bank Holidays £20.00 per hour (up to 5 hours)

£7.00 for 6th and subsequent hours.

Payment must be made in advance. A refundable cash deposit of £50.00 is required against any damage which may be incurred during the hire of the hall. This may be collected from Brooke House three days after the date of hire.

The **Council Chamber** at Brooke House, High Street is available for hire. The Chamber seats 35. Hire includes access to an LCD projector (on request), photocopying at cost and coffee and tea making facilities.

Charges to 30 March 2008 (after this please check the website)

Monday – Friday, 9am – 4.30pm £22.00 per hour.

The Town Council has a number of Outdoor Sites that are available for one off events e.g. South Hill Recreation Ground. Organisations wishing to use these areas should contact the Town Clerk to discuss their requirements. Dependent on the nature of the planned event a hire charge may be made.

For all enquiries regarding hall / room / venue availability and hire please ring 01344 420079 or visit the Town Council's offices at Brooke House.

TV Grants for senior citizens and disabled persons

For many years the Town Council has run a TV Grant scheme for senior citizens and disabled persons. To be eligible to receive a grant towards the cost of a television licence, the applicant must:

- Live in the Parish of Bracknell and have been resident in Bracknell for at least a year and a day.
- Be 65 years old or over* on the date of application and have no family members living in the household who are in paid employment; however a partner may have paid employment of up to 16 hours per week.
- OR
- Be permanently disabled (or sharing a household with someone who is permanently disabled) and in receipt of an appropriate pension / benefit, not in full-time employment and not living in the same household as others in full-time employment.
- Not be resident in sheltered accommodation in respect of which the communal £5 licence scheme is applicable.

*any pensioner who is eligible for a grant and who is shortly to be 75, will receive a grant proportional to the number of months that must be paid before a free licence is issued.

Application should be made as soon as possible after the licence has been purchased. The grant is only available in the first month after a new licence is issued. Payment will be by personal cheque. In 2007 – 2008 the grant is £28.

In order to receive your TV Grant you must produce:

- Your new TV Licence – if you pay by Direct Debit please bring your new licence and payment statement.
- Your old TV licence if you have one
- Proof of Age
- Photo Identity – e.g. Driving Licence, Passport, Edge Card etc.
- Proof of residence in Bracknell Parish - e.g. utility bill, bank statement etc.
- Disabled persons only: All the above plus proof of disability pension / benefit entitlement.

TV licence grant scheme applications are dealt with by personal application at Brooke House - Monday to Friday inclusive from 9.00 a.m. - 4.00 p.m.

Grants to local organisations

The Town Council has two grant schemes designed to assist organisations providing services for local people.

Annual Grants Programme

The grants are designed to provide organisations with an annual grant which will enable them to provide valuable services to the local community. Applications for funding are considered in October for the following year, the closing date for applications is available on the website and from Brooke House. An Annual Grant Application form must be completed, this is available from Brooke House or can be downloaded from www.bracknelltowncouncil.gov.uk. The application must be accompanied by a copy of the organisations last year's accounts and a budget for the forthcoming year; if the organisation is new a Business Plan is required. The rules of the scheme are as follows:

- One application per organisation per annum
- Failure to supply the requested information will invalidate the application
- Applications received after the closing date will not be considered
- Grants are not payable for the benefit of individuals
- The Council reserves the right to refuse to consider applications it considers inappropriate. There is no appeals process.

Small Grants Scheme

Small Grants are designed to provide immediate financial assistance to local organisations providing valuable services to the local community and who have an exceptional funding need. Grants are available throughout the year as the Council recognises that the need for funding may not always be apparent at the time when the Council's

formal Annual Grants programme takes place. Given the nature of the scheme the application procedure is designed to be straightforward and as quick as possible whilst allowing for adequate scrutiny. A small grant application form must be completed, this is available from Brooke House or can be downloaded from www.bracknelltowncouncil.gov.uk. The rules of the scheme are as follows:

- No organisation may have more than two applications considered in any financial year.
- No organisation may receive more than one small grant in any financial year, or receive a small grant for more than two consecutive years.
- Organisations which have already received an Annual Grant of £1,000 or more will be limited to a small grant of £200.
- Organisations applying for a small grant must satisfy the Council that the grant will be spent for the benefit of local people and that the money is not available from any other source.

- Small grants are not payable for the benefit of individuals.
- The Council reserves the right to refuse to consider applications it considers inappropriate. There is no appeals process.



Allotments

Allotments offer outdoor exercise, the best fruit and vegetables you have tasted and lots of satisfaction - all for £27.00 per year, £17.00 for a half plot (charges from 1 October 2007), these prices apply to allotments with water. Prices differ slightly across sites and depend on whether piped water is available. There are 8 allotment sites within the parish of Bracknell Town:

Allotment locations	Number of full size allotments on site	Water provided
Anneforde Place	15	YES
Crowthorne Road	9	YES
Glenwood	10	YES
Limerick Close	9	NO
Ringmead	67	YES
South Road	56	YES
Wilders Close	4	NO
Windlesham Road	4	YES

Allotments are available only to residents who live within the parish of Bracknell Town. If you would like to put your name on the waiting list, please contact Brooke House on 01344 420079, or e-mail office@bracknelltowncouncil.gov.uk.

Residents who live in Binfield, Crowthorne, Sandhurst, Warfield and Winkfield should contact their respective parish councils with regard to allotment hire.

Bus Shelters

Bracknell Town Council is responsible for 25 bus shelters across the town, the majority are in the Bullbrook and Priestwood areas. Bracknell Town Council bus shelters are dark green and do not display adverts. Please report any damage / problems by phoning 01344 420079, or e-mail enquiries@bracknelltowncouncil.gov.uk.

Bus shelters which have advertisements on them are the responsibility of Bracknell Forest Borough Council, call 01344 352000.

Seats

The Town Council has responsibility for a number of public seats within the Parish, however it is not responsible for the seats within the Town Centre or at the neighbourhood shopping centres. If you have a query regarding a public seat that you think may be the Town Council's responsibility please call Brooke House on 01344 420079.



Comments, Complaints and Compliments

Whilst the Town Council is proud of the services it provides, sometimes things go wrong or get missed; and we like to have the opportunity to put things right as soon as possible. If you have a **Complaint** about our services, please contact us as soon as possible by phone, e-mail or post setting out clearly the nature of your complaint and if appropriate the exact location. We will respond to you within three working days to let you know what is happening and will put the matter right as soon as we are able to, within budgetary constraints. Health and safety matters will be given the highest priority. Complaints can also be made via your local Ward Councillor their contact details are on page 14.

A copy of the Complaints Register is put before each Full Council meeting in order that trends can be analysed and lessons learnt to inform the improvement of future service delivery.

If you have a **Comment** about our facilities or a 'request for service' please contact us by phone, e-mail or post. We consider all requests for service carefully and will address matters raised if it is possible to do so within time and budgetary constraints. We welcome information about issues we may have overlooked or be unaware of e.g. missing padlocks on allotment gates, overhanging trees etc.

Naturally we are always pleased to receive **Compliments** about our work and these are passed on to staff members as appropriate.

To contact Bracknell Town Council call 01344 420079

or e-mail enquiries@bracknelltowncouncil.gov.uk

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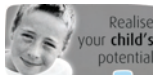
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Useful Contacts

Public Services and Utilities

POLICE - Non-Emergency number

0845 8 505 505

GAS LEAK

0800 111 999

NHS DIRECT

0845 4647

Local Government - Bracknell Forest Borough Council

CUSTOMER SERVICES 01344 352000

www.bracknell-forest.gov.uk

TIME SQUARE

Market Street, Bracknell RG12 1JD

Telephone: 01344 352000

Email:

customer.services@bracknell-forest.gov.uk

Opening hours:

Monday to Friday 8:30 to 17:00

Out of Hours Emergencies

If you need to contact the council about any service other than social services outside normal office hours please phone:

01344 786515.

Social Services

If you need to speak to a Social Worker outside normal office hours please contact the Emergency Duty team:

Telephone: **01344 786543**

Email:

emergency.duty@bracknell-forest.gov.uk

EASTHAMPESTEAD HOUSE

Town Square, Bracknell RG12 1AQ

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Minicom: 01344 352045

Email:

customer.services@bracknell-forest.gov.uk

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Monday to Friday 8:30 to 17:00

Cash Office opening hours:

Monday to Thursday 9:00 to 16:45 and Friday 9:00 to 16:30

SEYMOUR HOUSE

(for education enquiries only)

Town Square, Bracknell RG12 1AU

Telephone: 01344 354000

Email: ecsl@bracknell-forest.gov.uk

Opening hours:

Monday to Friday 8:30 to 17:00

Local Government - Town and Parish Councils

Bracknell Town Council	01344 420079
Binfield Parish Council	01344 454602
Crowthorne Parish Council	01344 771251
Sandhurst Parish Council	01252 879060
Warfield Parish Council	01344 457777
Winkfield Parish Council	01344 885110

Leisure Activities associated with Bracknell Town Council

Bracknell Town Tanning	01344 422566
Bracknell Herons Day Tickets	01344 450014 Mill Park Cafe
01344 311777 Steve's Fishing Cabin	
Bracknell Railway Society	01344 420757
Bracknell Bowls Club	01344 423778
Bracknell Hockey Club	01344 778333
Sunday League Football	01344 483500 (Secretary)
01344 646019 (Hon. Results Secretary)	

Bracknell Town Area facilities

Citizens Advice Bureau	0845 120 2969
Job Centre	01344 744800
Bracknell Library	01344 423149
Relate	01189 876161
Samartans	08457 90 90 90
Age Concern	01344 428074
Voluntary Drivers Car Service	01344 426320 / 453912
Dial a Ride	08453 456696
Town Centre	
Town Centre Manager	01344 353080
Princess Square Manager	01344 481959
Bracknell Regeneration Partnership	01344 489400

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